

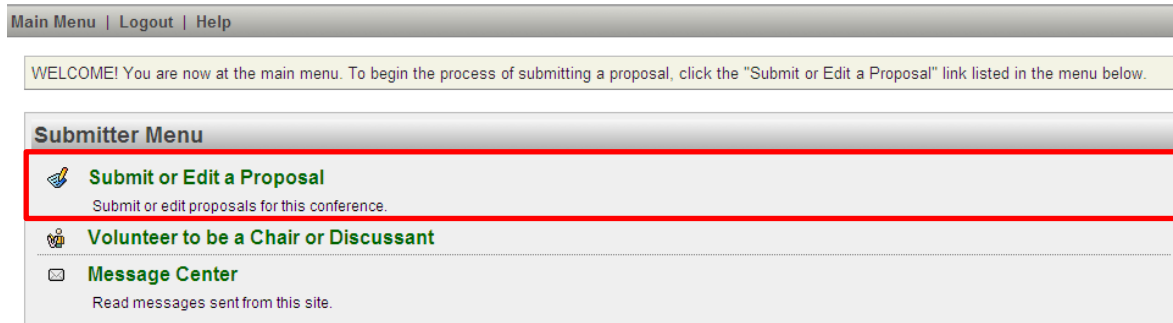
Before you begin, please note:

- A) Only current LASA members are eligible to apply for travel grants for LASA2018. Membership must be renewed by the deadline of September 7, 2017 (17:00 hrs EDT).
 For key dates, please visit: <http://lasa.international.pitt.edu/eng/congress/important-dates.asp>
- B) Grantees must not have received a travel grant in the last three years and must be presenting a paper in a panel. Also they need to fall into one of the eligible criteria which can be seen here:
<http://lasa.international.pitt.edu/eng/congress/selectiongrants.asp>
- C) You will not be able to save a proposal in the system. You must first submit the proposal before you are then able to edit it. You can edit the proposal until the deadline of September 7, 2017 (17:00 hrs EDT). Please remember to attach your CV and any other required document to your application.

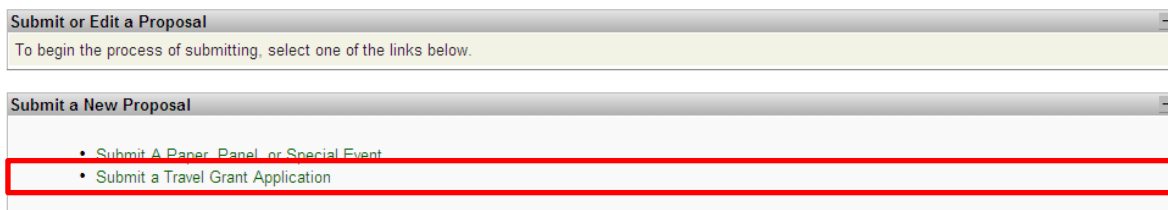
Below are the instructions for submitting a Travel Grant Proposal for LASA2018:

Step 1: Click on the link: <https://lasa.international.pitt.edu/Proposals/> and enter your LASA member ID and password.

Step 2: Select 'Submit or Edit a Proposal'.



Step 3: Select 'Submit a Travel Grant Application'.



Step 4: Read the Travel Grant Information and select 'Submit Now'.

Step 5: Enter the information on the Travel Grant Request such as the type of travel grant being requested, the justification, etc. Once all the information is entered, click on ‘Accept and Continue’.

Step 6: Ensure your name appears in the Person/Individual Submission section and click on ‘Accept and Continue’.

Note: You may only request your own Travel Grant. You cannot request a travel grant for another participant.

Session Participants:

Selected "Roles" are preceded by a red asterisk *Your name should appear below as the "Applicant." Click the "Accept and Continue" button at the bottom of the page to continue the application process.

#	Person/Individual Submission	Role/Individual Submission Type	Action
1	*Institutional2012 Member2012	*Applicant	Remove

Step 1. Accept and Continue
 Click the "Accept and Continue" button to continue the application process.

Step 7: Review the information, edit as necessary and **upload a CV** to your application by clicking ‘Upload CV Document’ on the bottom of the Submission Summary page. Find your CV and select ‘Upload and Continue’.

For any Non Tenured track U.S. based professors, an official letter confirming a non-tenured track, full time position should be uploaded as well.

Submission Summary.

IMPORTANT: If you have not done so already, you must upload a Curriculum Vitae document. Click the link at the bottom of the page to upload a CV.

Travel Grant Request [Edit Travel Grant Request](#)
 US-based non-tenured full time professors

Travel Request Justification [Edit Travel Request Justification](#)
 hi

Participants [Edit Participants](#)
 Milagros Pereyra-Rojas, milagros@pitt.edu; University of Pittsburgh (Applicant)

CV Document
 You Have Not Uploaded a CV Document. [Click here to upload now.](#)

You have now submitted a Travel Grant Request for LASA2018. You will receive an email confirmation on your submission. If you do not receive an email, please contact lasacong@pitt.edu to verify the submission went through before September 7, 2017 at 17:00 hrs EDT.

Thank you for your interest in LASA2018!